

These are the minutes of the Regular Session of the City of Adams, WI held on July 6, 2015 in the City Municipal Building.

The Pledge of Allegiance was recited.

Meeting was called to order by Mayor LaQuee. On roll call were Alderpersons Eggebrecht, Hanson, Hilson, Marti, Roseberry, Mayor LaQuee, Chief Anderson and Street Superintendent Bob Berry.

Motion by Marti, second by Eggebrecht to approve the minutes of the meeting held June 15, 2015. Roll call vote, all voted aye.

Petitions and Communications: Bev Ward addressed the Council regarding her concern for the intersection of Cedar Street and State Street. She said it is an accident waiting to happen and would like an unmarked car to park along Cedar Street to observe the traffic for one day. Chief Anderson said the problem will be addressed. Mike Krueger from Life Star Ambulance introduced himself as one of the five ambulance companies looking to provide service for our area. He explained that he and his wife started the company in 1995 and has now grown to service many areas similar to our area.

Report of Standing Committees:

Finance Committee: In Petitions and Communications Clerk Winters discussed the bank and fund balances. She also informed the committee of a balance in the Centennial Account at BMO Harris Bank and suggested we might transfer the funds.

Discussion/Recommendation Relating to Consultant Contract. A discussion was held regarding hiring Jeff Cohen, a retired CPA, to help us through the budgeting process this year. He gave a brief history of his qualifications and informed us he charges \$70 per hour plus meals and mileage. He said if we start work on the budget in September, it should be completed by the end of October. It was the consensus of the committee to have a contract prepared for hiring Mr. Cohen for submission to Council for review.

Discussion/Update Relating to Delinquent Personal Property Invoice. Clerk Winters informed the committee that she is going to court tomorrow to represent the City as our attorney had a prior trial date.

Discussion Relating to Lease Extension – U.S. Cellular. A discussion was held regarding the U.S. Cellular Lease Extension. Another company, Unison, emailed Clerk Winters with questions regarding a lease.

Discussion/Update relating to City Contracts. The City Contracts were reviewed, explained and discussed by the committee.

2015 Budget Progress Review Revenues & Expenditures. The reports were reviewed and a discussion was held. A close watch will be kept on expenditures.

Approve Payment of Bills – None Presented.

Policy & Procedure Committee - June 18th: Petitions & Communications: None.

Discussion on Well Head Protection Ordinance. Andrew Aslesen from WRWA explained the ordinance that was recommended by the DNR. He will make the updated changes and send it back to the City.

Recommendation by Marti, Second by Roseberry to approve the Well Head Protection Ordinance after updates are made. All voted aye.

Discussion/Recommendation Relating to Well Testing Ordinance 9-4-2(e). Recommendation by Marti, Second by Roseberry to approve the Well Testing Ordinance Amendment. All voted aye.

Discussion/Recommendation Relating to Ordinance Amendment - Government and Administration - Mayor; Common Council. Discussion was held.

Discussion/Review Personnel Administrative Handbook. The Committee started review of the Personnel Handbook.

Policy & Procedure Committee – June 24th: Petitions & Communications: none.

The Personnel Administrative Policies Handbook continues to be revised.

Policy and Procedure Committee July 1st: Petitions & Communications: Marti stated the ordinance needs to be amended to switch the location of the stop sign at the corner of Juneau & Commerce to the opposite corner. Clerk Winters stated we need to create a policy by Resolution for the new Board of Review laws.

The Personnel Administrative Policies Handbook continues to be revised.

Personnel Committee June 22nd: Petitions and Communications: None.

Motion by Marti, second by Hanson to Adjourn from Open Session and Reconvene in Closed Session for Considering Employment, Promotion, Compensation or Performance Evaluation Data of Public Employee over which the government body has jurisdiction or exercises responsibility- SS 19.85(1)(c) – Considering Employment of Public Works Crewperson. All voted aye.

Called to order, all present.

Motion by Marti, second by Hanson to Adjourn from Closed Session and Reconvene in Open Session. All voted aye.

Discussion was held regarding wage increase for Bruce Bain. Selected 6 applicants to be interviewed.

Personnel Committee June 29th: Petitions and Communications: None

Motion by Marti, second by Hanson to Adjourn from Open Session and Reconvene in Closed Session for Considering Employment, Promotion, Compensation or Performance Evaluation Data of Public Employee over which the government body has jurisdiction or exercises responsibility- SS 19.85(1)(c) – Interview Applicants – Public Works Crewperson. All voted aye.

Called to order, all present.

Interviews were conducted.

Motion by Marti, second by Hanson to Adjourn from Closed Session and Reconvene in Open Session. All voted aye.

Motion by Hanson, second by Marti to hire Christopher Anderson, pending background check with second choice of Edward Stevens for the Public Works Crewperson position. All voted aye.

Mayor LaQueue: Reported that City residents are receiving revaluation notices in the mail. It is very important that you fill them out and mail them back. The state requires the City evaluation be between 90% and 110%. Last year it was 112% so the State is requiring the evaluation. If the completed notices are not returned, the assessor will fill it out as best he can and will probably result in a higher evaluation. Returning the completed forms doesn't necessarily mean your taxes will be going up. They could very well go down. Again, it is very important that you return those forms to the assessor.

Police Chief Anderson: Reported Officer Matt Sherd's wife had a work related accident yesterday afternoon and is at UW Madison in critical condition and is not expected to survive. The Police Dept., for the next month, will be working with part-time officers to fill the shifts. We wish Officer Sherd and his wife the best of luck.

New and Unfinished Business:

Motion by Hilson, second by Marti to approve the appointment of Bobbi Pantaleo to the City Council. Roll call vote, all voted aye. Deputy Clerk Gostomski administered the Oath of Office to newly appointed Alderperson Bobbi Pantaleo, Aldermanic District 2.

THE MINUTES ARE DRAFT AND SUBJECT TO COUNCIL APPROVAL

Motion by Marti, second by Eggebrecht to Approve Hiring of Christopher Anderson to Public Works Crewman 1. Roll call vote, all voted aye. Christopher Anderson introduced himself and thanked the City for hiring him.

Motion by Marti, second by Hilson to Adopt Resolution 2015-20R (see appendix B of Minutes Book) **Addressing Salary and Benefits – Crewman 1. Roll call vote, all voted aye.**

Mayor LaQuee read Resolution 2015-21R. **Motion by Hilson, second by Eggebrecht to Adopt Resolution 2015-21R** (see appendix B of Minutes Book) **Relating to Transportation Investment Coalition (League of Wisconsin Municipalities). Roll call vote, all voted aye.**

Mayor LaQuee explained that this ordinance will increase the period for well inspections from five years to ten years which would be the same as the DNR requires. **Motion by Marti, second by Hanson to Adopt Ordinance 08-2015, Amending Section 9-4-2(e) Well Permit. Roll call vote, all voted aye.**

Motion by Marti, second by Hilson to Approve Issuance of an Operator License to JanAlyn Baumgartner, Neal Keyser and Norman Sweet. Roll call vote, all voted aye.

Motion by Hilson, second by Marti to Approve Payment of Bills. Roll call vote, Hanson, Hilson, Marti, Pantaleo, Eggebrecht aye. Roseberry nay.

Motion by Roseberry, second by Hilson to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,

Jeanne G. Gostonski
Deputy Clerk/Treasurer